

Crew Accommodation – Crew Member Commitments

To ensure the safety and well-being of our crew members – alcohol, drugs, or smoking are not permitted when residing in crew housing or in crew vehicles.

MEALS Crew members are responsible for preparing their own meals and establishing a shared kitchen schedule:

- You are responsible to bring your own groceries.
- Ensure your food and supplies are clearly labelled to avoid mix-ups.
- Ensure food is sealed to avoid spills in fridge.
- Wash your dishes and leave shared spaces clean and sanitized after each use.
- Take out garbage and recycling as needed.

WASHROOMS Crew members are responsible for keeping facilities clean and organized.

- Wipe up and tidy the washrooms after each use.
- Keep personal belongings organized.
- Be respectful of time.

SAFETY Crew members are responsible for returning to crew accommodation by 10:00pm each day.

- Ensure all crew members are safe and accounted for
- Lock all doors to ensure the security of crew members.
- Respect quiet hours when crew members are sleeping.
- Be respectful of device, tv and video game volumes (especially at night or early morning)
- No visitors or overnight guests. Sleeping in unassigned or unapproved accommodations is prohibited.
- Crew members are not permitted to possess any weapons or knives.
- Any crew member who is not actively employed (quit, leave, sick leave, termination) are not permitted to reside in crew housing.
- Clean and tidy bedroom before checking out.
- Be kind, courteous, and respectful of others and their belongings.

Crew members must report any violations immediately. Please contact the crew leader, crew supervisor, HR with any questions or concerns or if any accommodation to our policies is required.

Disregarding these expectations may result in progressive discipline up to and including immediate termination.

Date

Signature of Trainee